

Roll No.

Total No. of Pages : 02

Total No. of Questions : 07

**B.Com.(2013 to 2019 Batch) (Sem.-1)**  
**BUSINESS ORGANIZATION AND MANAGEMENT**  
Subject Code : BCOP-102  
M.Code : 22002

Time : 3 Hrs.

Max. Marks : 60

**INSTRUCTION TO CANDIDATES :**

1. SECTION-A is COMPULSORY consisting of TEN questions carrying TWO marks each.
2. SECTION-B contains SIX questions carrying TEN marks each and a student has to attempt any FOUR questions.

**SECTION-A**

**Q1. Write short notes on the following :**

- a. Define Organisation.
- b. Types of motivation.
- c. Induction vs orientation.
- d. Define centralization.
- e. What are various leadership styles?
- f. Define planning.
- g. What is Team building?
- h. Role of matrix organization.
- i. Define TQM.
- j. What is de-learning?

## SECTION-B

- Q2. What are the roles and importance of Human Resource Planning?
- Q3. Give the need of motivating the employees.
- Q4. Give the various control tools.
- Q5. Give the various theories of motivation.
- Q6. Discuss the various functions of management.
- Q7. What are various styles in leadership?

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